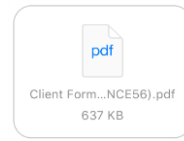
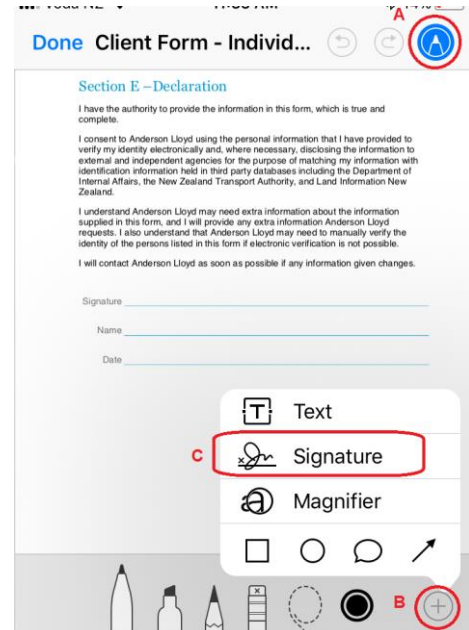


How to e-sign using your iPhone

1 Open the document on your phone



2 Click on the **blue pen icon** in the upper right hand corner

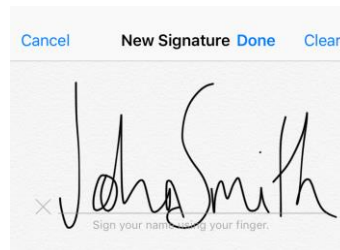


3 Click on the **plus sign** in the lower right corner

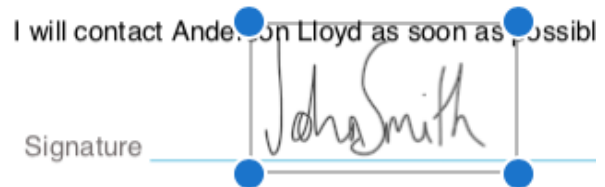
4 Select **Signature** from the pop up

5 Draw in the signature on the screen with your finger and then hit **done** when you are happy with it

If you would like to start the signature again, hit **clear**



6 You can drag the signature into the correct place on the form



7 When you are ready to return the form, click on the Action (share) icon



8 Send via email to client.services@al.nz

